

Symantec Enterprise Vault™ E-Discovery Connectors

Extending chain of custody beyond Enterprise Vault Discovery Accelerator

Overview

Symantec Enterprise Vault Discovery Accelerator extends the basic search functionality of Enterprise Vault email and file archiving to help lower the cost of data collection and to facilitate the search and recovery of archived items for electronic discovery. Included with Discovery Accelerator 2007 are the E-Discovery Connectors, which allows organizations to implement complementary e-discovery solutions by directly integrating them with Discovery Accelerator to help address broader issues such as:

- **Chain of custody**—Discovery Accelerator maintains chain-of-custody reporting to validate the data collection, search, and review process. The E-Discovery Connectors extend Discovery Accelerator chain-of-custody reporting to several third-party analytics, case management, forensic, desktop collection, and review tools. This integration provides an automated, easy-to-use, defensible, and efficient means to extract data from Discovery Accelerator for further legal review.
- **Desktop collection**—Integration with forensic and desktop collection tools enable active desktop data to be collected and imported into Enterprise Vault for unified e-discovery using Discovery Accelerator.
- **IT cost and risk avoidance**—Elimination of manual data export and production processes reduces IT risk. Automating this process enables IT to focus on strategic goals rather than responding to ad hoc, time-sensitive e-discovery requests manually.

Key benefits

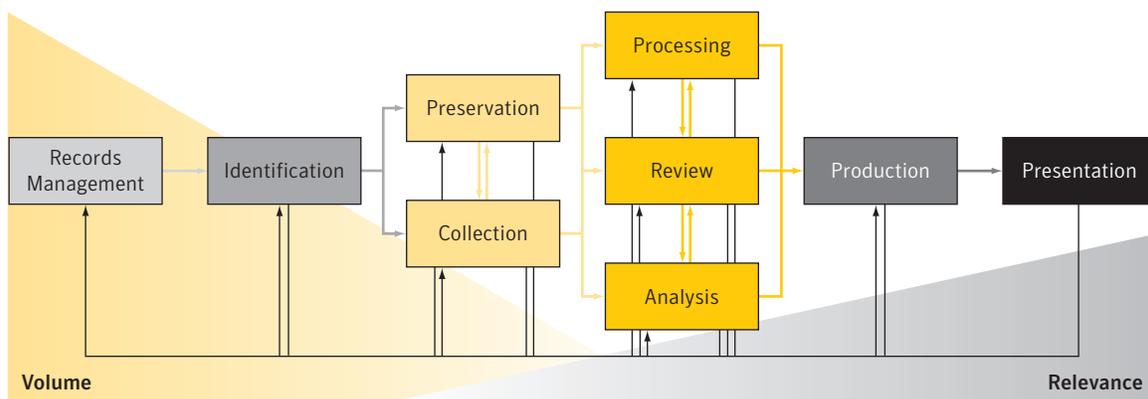
- **Defensible process and chain of custody**—Move archived data directly from Enterprise Vault Discovery Accelerator into third-party tools automatically. Eliminate manual export and import processes and automatically preserve the chain of custody between Enterprise Vault Discovery Accelerator and third-party tools from collection through production.
- **Integrated workflow**—E-discovery administrators can take advantage of an integrated solution to extract files from their Enterprise Vault archive system and deliver them into third-party tools.
- **Minimal labor for production**—Ease the burden of manually transferring potential evidence, lowering total cost of ownership and of legal review, with an easy-to-use interface.
- **Efficient marking and review**—Items marked in third-party tools (for example, as attorney-client privileged) during the review process can be returned to the Discovery Accelerator database to reduce the cost of future review.
- **Tracking and management of internal or external productions**—Inside counsel maintains centralized visibility into what has been produced and where it has been sent with reporting about work completed by outside counsel or internal investigators.



Enabling third-party tools through direct integration

The E-Discovery Connectors leverage the Discovery Accelerator open application programming interface (API) to allow automated data transfer between Enterprise Vault Discovery Accelerator and third-party e-discovery analytic, review, forensic, active desktop collection, and

case management tools. Through this direct integration, search results from Discovery Accelerator can be automatically transferred, eliminating the manual export process and decreasing the time, cost, and risk of data movement. In addition, the work product of these solutions can be returned to the archive for preservation or future reference.



Electronic Discovery Reference Model*

Source: www.edrm.net

Electronic Discovery Reference Model and Discovery Accelerator

The Electronic Discovery Reference Model (EDRM) Project was created in May 2006 to address the lack of standards and guidelines in the electronic discovery market and provide companies with a framework to develop and implement a formal e-discovery process. Symantec is part of the EDRM Project Team, which consists of 62 organizations, representing electronic discovery service providers, software providers, corporations, law firms and professional organizations. Symantec Enterprise Vault, Discovery Accelerator and the E-Discovery

Connector provide a comprehensive solution for the EDRM with technical integration from records management through to production.

Records management—Symantec Enterprise Vault enables automated and audited enforcement of your organization's records management policies across email, instant messages, files, and SharePoint data. The Enterprise Vault Records Management connector extends Discovery Accelerator to include content management systems in the discovery process.

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Identification—Symantec Discovery Accelerator allows corporate counsel to quickly conduct an initial search and review of email, instant messages, files, and SharePoint data to identify custodians and data that may be responsive.

Preservation—Symantec Discovery Accelerator allows corporate counsel to quickly implement a legal hold through a Web-based interface. Legal hold can be applied to email, instant messages, files, and SharePoint data. While the hold is in place, new data that is responsive can be automatically added. When the matter is resolved, the hold can be lifted and existing retention or expiration policies applied.

Collection—forensics and active desktop—Enterprise Vault manages the collection process for electronically stored information according to your records management policy. However, e-discovery requests can expand to include the desktop collection of items not yet subject to your retention policies. Discovery Accelerator in conjunction with Guidance EnCase and Kazeon allows desktop data to be collected and imported into the archive to support unified e-discovery using Discovery Accelerator. Discovery Accelerator also enables Guidance EnCase logical evidence files that have been collected to be imported into Enterprise Vault.

Collection partners: Guidance EnCase and Kazeon

How it works: Guidance EnCase and Kazeon collect data from the desktop, which can then be imported into Enterprise Vault.

E-discovery benefit: Import into Enterprise Vault creates a single, centralized location for data retention, expiration, preservation, and discovery of archived data and live desktop data. It also enhances chain of custody and decreases the risk of error by reducing or eliminating manual processes for desktop collection.

Analysis and processing—Organizations using Discovery Accelerator can quickly conduct an initial search and review of the archive for data that is potentially responsive to a litigation request or an internal investigation. Once searches have been conducted, that data can be marked and reviewed using Discovery Accelerator native tools, or administrators can automatically export the data to analytics vendors or contract services to perform advanced processing and review.

Analytics partners: Attenex, Clearwell, and MetaLINCS

How it works: When items are added to a case in Discovery Accelerator, data can be automatically transferred to an analytics solution.

E-discovery benefit: Eliminates the need to export data to CDs, DVDs, and HDDs while avoiding the associated manual processes. Through direct API integration, the E-Discovery Connectors can maintain a complete chain of custody for data moving between the archive and your third-party analytics tools while reducing IT labor, legal costs, and risk.

Data Sheet: Information Foundation Symantec Enterprise Vault E-Discovery Connectors

Review—Cases within Discovery Accelerator can be reviewed by inside counsel according to a role-based workflow model. Outside counsel can also review cases through VPN access. For organizations or legal counsel using the FTI Ringtail or CT Summation litigation support tools, data can be automatically exported and updated for review. The automated data transfer process reduces the IT labor, cost, and risk associated with moving responsive data. Throughout the process, Discovery Accelerator maintains a chain of custody for the relevant data.

Review partners: FTI Ringtail and CT Summation

How it works: Inside counsel conducts the initial search, preservation, and review within Discovery Accelerator and creates a case. Cases in Discovery Accelerator can then be automatically transferred to review and case management tools. This transfer process is automated so that responsive items can be added to cases and legal holds automatically; likewise, data can be transferred automatically for review without IT intervention.

E-discovery benefit: Eliminates the need to export data to CDs, DVDs, and HDDs while avoiding the associated manual processes. Through direct API integration, the E-Discovery Connectors can maintain a complete chain of custody for data moving between the archive and your third-party review tools while reducing IT labor, legal costs, and risk.

Production—The E-Discovery Connector provides audited and automated delivery of electronically stored information to other e-discovery systems. In addition, Discovery Accelerator supports the production of data in native file system and message formats (including MSG, NFS, HTML, and PST). Delivery of electronically stored information to outside counsel can also be enabled through VPN access to designated cases or through various portable media such as CD, DVD, and HDD.

Presentation—The Enterprise Vault Discovery Accelerator production report can be used to show the integrity of the production process in conjunction with other production applications.

Availability—The Symantec E-Discovery Connectors are available to customers of Discovery Accelerator 2007. Partners referenced are engaged and working with Symantec for Summer/Fall 2007 integration. For more information and availability please contact your Symantec sales representative



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More information

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About Symantec

Symantec is a global leader in infrastructure software, enabling businesses and consumers to have confidence in a connected world. The company helps customers protect their infrastructure, information, and interactions by delivering software and services that address risks to security, availability, compliance, and performance. Headquartered in Cupertino, Calif., Symantec has operations in 40 countries. More information is available at www.symantec.com.

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