Symantec Enterprise Vault™ Discovery Accelerator

Accelerate eDiscovery and simplify review

Data Sheet: Archiving and eDiscovery

Overview

Any IT administrator or legal counsel who has had to respond to a lawsuit, internal investigation, or ensure compliance with industry regulations understands the challenges of information governance, meeting court-sanctioned deadlines, and the soaring costs of third-party review.

Symantec Enterprise Vault™ Discovery Accelerator provides IT, IT/legal liaisons, investigators, lawyers, paralegals, and HR professionals the ability to search, preserve, and review information across the organization. First, Enterprise Vault provides an archiving platform that allows organizations to store, manage, and discover data from messaging systems, psts, nsfs, file servers, SharePoint®, instant messaging platforms, databases, and more. Then, Discovery Accelerator enables the centralized search, preservation, and review of this content from a single user interface.

The release of Enterprise Vault Discovery Accelerator 9.0 provides significant enhancements, including expanded content collection capability and deduplication in both review and export. Symantec simplifies eDiscovery for both IT and legal users while reducing costs, diminishing risk, and creating a repeatable and defensible end-to-end process.

Key Benefits

For Legal:

- Search, preserve, and review multiple enterprise content sources from a single vendor.
- Initiate legal holds without costly and disruptive manual IT collection processes.
- Access data outside of the archive on desktops, laptops, file servers, etc. and collect in a single repository for centralized preservation and legal workflow.
- Conduct early case assessment with targeted searches and filtering capabilities.
- Drive down third-party processing and review costs by collecting search results using keywords, metadata, and custom attributes.
- Search metadata and full attachments, including approximately 500 file types.
- Reduce volume of data sent to service providers and outside counsel through culling, deduplication, and review tools.
- Export to native file system and message formats (including MSG, NFS, HTML, and PST) or in load file format (including Electonic Discovery Reference Model Extensible Markup Language) for leading third-party review, analysis, and case management applications.
- Deduplicate in review prior to export to reduce legal processing and review costs.

For IT:

- Automate the search, retrieval of electronic information across content repositories, and reduce the time, cost, and potential risk of manual searches.
- Reduce IT risk by establishing a chain of custody process and reporting for archived content with audit trails.
- Reduce or eliminate reliance on backup tapes for discovery.

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- Place legal holds on potentially relevant information, regardless of the number of open cases, ensuring that it is not accidentally or maliciously deleted.

- Reduce legal dependence on IT for eDiscovery and enable legal and business users to run and manage their own search, retrieval, and legal holds.

- Provide case management capability for authorized reviewers/investigators with chain of custody tracking.

Figure 1. Accelerate the eDiscovery process while reducing cost and risk

Secure, hierarchical, audited search and production

Discovery Accelerator allows authorized reviewers (e.g., corporate litigation, HR, external counsel) to quickly target and pinpoint specific email and files pursuant to legal discovery, external requests, or internal investigation. Enterprise Vault Discovery Accelerator provides a high level of organization and structure to the discovery process and enables content across the enterprise to be identified, preserved, reviewed, and marked, reducing dependencies on third-party vendors and outside counsel. Multiple databases can be created within Discovery Accelerator so that data can be segregated and secured for specific groups (e.g. Legal, HR), or pursuant to specific requirements (such as international data privacy requirements). Built with scalability in mind to help search across petabytes of data from multiple content sources, Discovery Accelerator is easily administered by IT and operated by Legal and HR with secure permissions to enable granular control of sensitive data.
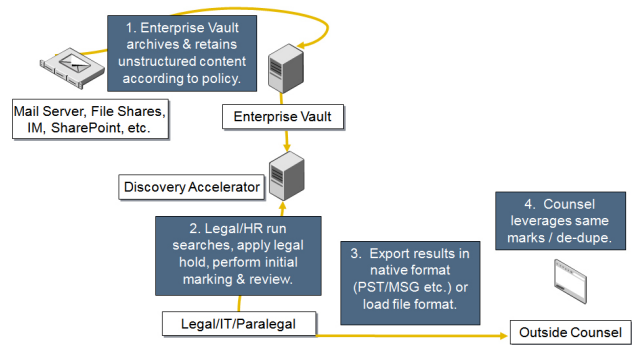
Flexible and efficient search options for Legal and HR

Attorneys, HR reps, and other authorized personnel can leverage Discovery Accelerator to run searches across multiple archived content sources as needed for a particular matter. Searches can be executed based on multiple criteria, including custodian, date range, classification, and keywords, utilizing Boolean fields and attachment types to shape results. Result sets can be quickly culled in the analysis phase though advanced search within a search, conversation threading, and various filter capabilities offered in Guided Review. In addition, data can be deduplicated in the review and export process, further increasing efficiencies and reducing cost. All searches can be scheduled, and ad hoc investigative search folders can be used to organize items associated with case searches. This gives the organization options, secured by rights, to run preliminary and test searches, isolate proprietary content from case audit trails, or export selected item sets for review by outside counsel.
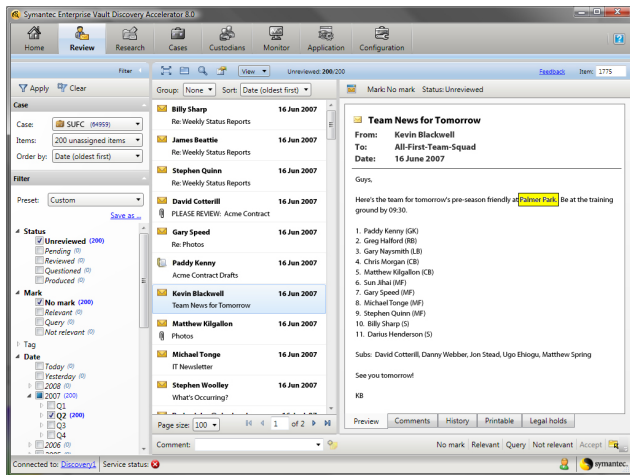
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Figure 2. Discovery Accelerator provides flexible search options, scheduled searches and Guided Review to accelerate the early case assessment and discovery process.

Apply legal hold to relevant content

A user can automatically apply legal holds to data identified as relevant to a case or multiple cases to ensure that it will not be deleted. Data on multiple legal holds will not be released until the last legal hold has been lifted. Additionally, the system can automatically run scheduled searches to add any new content to an existing legal hold. Once the case is closed, users can quickly release all holds on a case-by-case basis and allow the documents to revert to their originally scheduled deletion dates.

Initial review and marking of items

Legal is provided with the tools to quickly and efficiently identify relevant information for early case assessment. Multiple reviewers can be assigned to review content identified by the Discovery Accelerator search. Reviewers can then mark items based on relevance, privilege, or any custom designations created. The marks themselves can be permanently assigned to a message or groups of messages via the Discovery Accelerator production process. This means that if a privileged message has been produced from a case in Discovery Accelerator and were to appear in review within another case in Discovery

Accelerator, it would be identified as such so it could be removed from production.

Flexible export and production

Discovery Accelerator automates the production of relevant items, so they are ready to be produced directly to a requesting party or exported to third party vendors or outside counsel for further analysis. Through the flexible options within Discovery Accelerator, all items can be produced in their native original file formats, including Microsoft® Exchange MSG and PST formats and Lotus® Domino® or Lotus Notes® NFS message formats, without having to open the original application. In addition, cases can be exported from Discovery Accelerator in load file format to leading review, analytics, and case management tools.

Symantec Enterprise Vault and Clearwell, now a part of Symantec

Organizations today are looking for a better way to meet the demands of more frequent internal investigations, compliance audits, and legal search requests. The entire process needs to be streamlined, making it easy for attorneys, litigation support professionals, and IT teams to defensibly and cost-effectively respond to eDiscovery requests. The answer is an intelligent information governance solution with a purpose-built eDiscovery platform.

Enterprise Vault provides a single consolidated repository of information archived from critical sources such as messaging systems, file servers, instant messaging and collaboration systems, databases, and more. This archived information is indexed and instantly accessible, enabling simplified early case assessment by Enterprise Vault Discovery Accelerator with streamlined workflow to the Clearwell eDiscovery Platform®, now part of Symantec.

The Clearwell eDiscovery Platform reaches to data beyond the archive to include a full spectrum of enterprise sources including network servers, storage systems, backups, application repositories, and laptops and

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desktops. This information is searched in a transparent and unobtrusive manner and once all data is collected, advanced search, and analytics can pick data by over 90 percent, enabling efficient legal hold and accelerating review and production.

Together, Enterprise Vault, Enterprise Vault Discovery Accelerator, and the Clearwell eDiscovery Platform™ bring a new level of information governance and end-to-end eDiscovery.

System requirements

Product requirements

- Symantec Enterprise Vault 8.0 or later with basic configurable options for capturing targeted content (for example: Microsoft® Exchange or Lotus Domino Journaling)
- Dedicated Microsoft Windows Server® 2008 or Windows 2003 Server SP2
- 2 GHz Intel® Xeon™ or better dual processor
- 2–4 GB RAM
- Localized clients: English and Japanese

Enterprise Vault allows customers to leverage existing storage platforms or implement more cost-effective storage specifically designed for archiving and long-term data retention. Storage options include:

- Direct attached storage (DAS)
- Storage area network (SAN), network attached storage (NAS)
- WORM devices and content addressable storage (CAS)
- DVD/Optical/Tape (using Veritas NetBackup™)

For a complete list of requirements and supported hardware and software, please visit www.symantec.com.

More Information

Visit our website

http://symantec.com/ev

http://symantec.com/clearwell

To speak with a Product Specialist in the U.S.
Call toll-free 1 (800) 745 6054

To speak with a Product Specialist outside the U.S.
For specific country offices and contact numbers, please visit our website.

About Symantec
Symantec is a global leader in providing security, storage, and systems management solutions to help consumers and organizations secure and manage their information-driven world. Our software and services protect against more risks at more points, more completely and efficiently, enabling confidence wherever information is used or stored. Headquartered in Mountain View, Calif., Symantec has operations in 40 countries. More information is available at www.symantec.com.

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